

Guild Meeting Minutes

Sunday 10/8/06 1:30 pm

There were 12 members present.

Officers: Kathy McCurdy, Linda Brown, Bonnie Berquam

Members: Mary West, Rachel Westlake, Jean Zerby, Tatyana Butkova, Anne Farrington, Cindy Kisse, Jennifer Roden, Teresa Taylor, Tonia Miller-Lake, Susan Shelso, Christine “Cat” Johnson, Klee Burke

Officer election results

As mentioned in the last meeting minutes, the three Board positions with multiple nominees on the ballot were: Second Chair, Secretary and Communications Chair. The nominees for the other positions were elected “by acclamation” according to the Guild By-Laws. All ballots were collected and tallied by Kathy McCurdy. Kathy then announced the results as follows:

- Second Chair: Mary West;
- Communications Chair: Linda Brown; and
- Secretary was a tie, which Kathy suggested could be filled in a collaborative approach. Following this announcement, Teresa Taylor graciously declined the role, so Christine Johnson will be Secretary.

Beginning at the January meeting, the following officers will begin their duties:

First Chair – Bonnie Berquam

Second Chair – Mary West

Secretary – Christine Johnson

Treasurer – Kathy McCurdy

Newsletter Editor – Tiffany Tieche

Membership – Linda Brown

Communications – Linda Brown

Membership Report – Linda Brown

Linda Brown reported that last month, at the end of our membership year we had 266 members. Currently, given membership renewals, we have 137 Guild members.

Treasurer’s Report – Kathy McCurdy

Previous balance	\$1629.51
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Income

DVD sales	\$ 208.50
Membership dues	\$1682.00
Total Income	\$1890.50

Expenses

Bank charge	10.00
Bad check	24.00
Lottery – Janine Waldack	100.00
Stamps	19.53
Festival flyers	17.54

Picnic	132.57
Newsletter	57.29
Postage (Show)	2.09
Total Expenses	\$357.02

Balance after expenses	\$3162.99
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Guild Library almost ready to roll

Tatyana Butkova, our Guild Librarian, is getting everything organized, including the checkout approach. We discussed requesting a deposit for items when checked out to ensure we can replace any item if it does not get returned. For items that cannot be replaced such as older copies of publications, we discussed scanning the item and storing it electronically. We had some concern about ensuring we work within copyright restrictions, and Susan Shelso offered to do some legal research on what is appropriate.

Congratulations - Educational Lottery Winners!!

The following names were drawn for the educational lottery.

In-town Winners	Out-of-town Winner	Participation Winner
Jessa Fowler Pamela Cluckey Sarah Maas Angela Polk	Fran Dunfee	Tonia Miller-Lake

Lottery winners can contact Kathy McCurdy to arrange to use their winnings toward a class or workshop tuition. It can be used for any kind of education; it does not have to be a Middle-Eastern dance class. Lottery winnings expire after a year. The winners selected this year have until October 1, 2007 to use their winnings.

Our First Video Night – October 13

Our chair for this event, Jennifer Roden, says all is in place. This event is the first of potentially many. We will be viewing some video from our Guild Library. Donations will be accepted to support the library. Bonnie and Tatyana offered to help with the door. People are reminded to bring a pillow to sit on, and if you do bring food, be careful to clean up.

Guild Flea Market – NEW date: Nov 11, 10am – 1pm

Due to potential scheduling conflicts, we moved the Flea Market to Saturday, Nov 11. Christine Johnson is chairing this event and several members are ready to vend. Contact Christine at 612-385-1137, straycatscrj@yahoo.com, to reserve your spot. She will prepare a flyer to send to our teachers. Mark this date and plan to vend and/or shop! Cost to members to vend is \$5. Setup starts at 8am. Please, no commercial vending.

Annual Guild Party – Jan 27

We selected the last Saturday in January for the all Guild Member event. Kathy McCurdy offered to chair this event and the following committee members volunteered: Teresa, Rachel, Jennifer and Tonia. Rachel will collect the white elephant gifts. Back by popular demand is our participation game with gift certificate. The committee will get to work on arranging a venue and booking a band. Watch for more details in Guild emails.

Annual Show Planning –April 21, 22, 28, 29

We agreed that we will increase ticket prices to \$10 this year with the goal to have the event break even. We are delighted to have the following people chair the show committees:

Show Coordinator	Kathy McCurdy
Stage Managers	TBD
Lighting & Technical Director	Hilary Smith
Sound	Christine Johnson
Promotions & show programs	Bonnie Berquam
Videography	Linda Brown
Door & Usher	Jennifer Roden, more people are needed to help
Decorations	Rachel Westlake, Jean Zerby, Jennifer Roden, Mary West
Food	Tatyana Butkova, more people are needed to help
Setup & Teardown	Klee Burke, more people are needed to help

Note that there are some open spots and lots of ways to participate and support these aspects of the show to ensure it is a successful event. What talents would you like to share?

We reviewed lessons learned about managing DVD orders. Instead of having DVD orders trickle in and requiring ongoing work by Linda and production house, we established two order deadlines for ordering DVDs, May 15 and June 1. Beyond that, no additional order will be accepted. Linda will also plan a pickup date for those who can stop by JDC to pick up their DVD order. For DVDs that are mailed, we will include a \$5 mailing cost to ensure we can cover the cost of packaging and postage.

Festivals and event planning underway for 2007

We began planning Guild festivals, note that restaurant festivals are on the second Sunday. We tentatively planned Guild meetings at 11:30 a.m. on the second Saturday of odd months; however, January's meeting is the first Saturday.

Month	Day	Date	Location	Event
Oct 13	Fri	7:00pm	JDC Building	Guild Video Night
Nov 12	Sun	6:30pm	NaaR Restaurant	Guild Festival
Nov 11	Sat	10:00am	JDC Building	Guild Flea Market
Dec 6	Wed	9:00pm	JDC Building	Guild Festival
Jan 6	Sat	11:30am	JDC Building	Guild Meeting
Jan 10	Wed	9pm	JDC Building	Guild Festival
Jan 27	Sat	7pm	Location TBD	Annual Guild Party
Feb 12 or 7	Sun or Wed	6:30pm or 9pm	Restaurant or JDC?	Guild Festival – date and location TBD
Mar 12 or 7	Sun or Wed	6:30pm or 9pm	Restaurant or JDC?	Guild Festival – date and location TBD
Mar 10	Sat	11:30am	JDC Building	Guild Meeting
Apr 4	Wed	9pm	JDC Building	Guild Festival – Special Charitable Event
Apr 21-22, 28-29	Sa-Sun		JDC Building	Annual Guild Show
May	TBD			Guild Festival
May 12	Sat	11:30am	JDC Building	Guild Meeting
Jun	TBD			Guild Festival

Month	Day	Date	Location	Event
Jul	TBD		Park location	Guild Picnic
Jul 14	Sat	11:30am	JDC Building	Guild Meeting
Aug	TBD			
Sep	TBD			Guild Festival
Sep 8	Sat	11:30am	JDC Building	Guild Meeting
Oct	TBD			Guild Festival
Nov	TBD			Guild Festival
Nov 10	Sat	11:30am	JDC Building	Guild Meeting
Dec	TBD			Guild Festival

Kathy suggested we could have a special festival event in the new Jawaahir South Studio location. This festival space is under development.

Several members mentioned how much they had enjoyed the Guild seminars held in recent years and suggested we plan some more. Potential topics included: stage lighting techniques, sewing, costuming (Tribal, Turkish, traditional Middle-Eastern), and history. We encourage members to submit ideas for seminars to Bonnie Berquam or Mary West for discussion in upcoming meetings.

Supporting a Charity

Linda reported results of her research on charitable organizations. She suggested two types of organizations to support: shelters for battered women, and advocacy groups that try to help women who are still in a tough situation. We learned that there are many more advocacy groups than there are shelters. Also, we learned that shelters do need more charitable support for women, since women typically bring children with them. We decided to support two shelters, one in St. Paul and one in Minneapolis. Next we decided to plan an event to raise funds we can donate. To start small, we selected a Guild Festival where the proceeds would go to the two shelters. We selected the April Festival since this typically has a good turn out. And we will invite a “headliner” performer to help bring in a broader audience. The suggested donation will be \$10. Given the 9pm timing of the Festival that follows dance classes, the audience will be invited to bring pillows as seating will be on the floor – caravan style.

Linda will develop a flyer to promote this. Other committee members include Jean and Teresa.

New Contacts for Member Liaison, Guild Phone and Guild Portfolio

In her new role as Second Chair, Mary West, will be Member Liaison and will also responsible for the Guild Phone and Guild Portfolio. As Member Liaison, you can call on her to represent your ideas, concerns, questions, and suggestions at meetings where you are unable to be present. From time to time, the Guild Phone number receives requests for bookings. The Guild Portfolio is a collection of contacts for dancers, teachers, dancer groups, henna artists, musicians, musician groups and other. This form was last published in the April/May 2005 newsletter. Since several people at the meeting were unaware of the Portfolio and what it is, we will review the Portfolio at upcoming meetings. Mary West plans to bring fresh ideas to this process. Jennifer Roden, our new Web master, will consider placing this form on the Guild Web site.

Mary’s contact information (new Guild Phone): 612-845-0965, aminaraks@aol.com.

Guild Web Site

As Communications officer, Linda Brown assigned the role of Webmaster to Jennifer Roden. Jennifer will be reviewing the current Web site and making recommendations with a fresh eye. Recommendations on our ISP provider are still in the works, but need to be made soon since our contract needs to be renewed. Our Web site committee will review and discuss options, then make recommendations to the Board as needed to meet expiration deadlines.

Guild Newsletter

We have had some difficulty recently meeting content deadlines and this has caused the delay of newsletter publication. We discussed the possibility of setting up content deadlines for the full year, and sticking to the publish dates whether content is submitted or not. Klee will discuss options with Tiffany Tieche, our editor.

Next Guild Meeting – Jan 6

The next meeting is Saturday, January 6, 11:30 am – 1:00 pm at the JDC Building.

Agenda:

- Annual party
- Annual show planning
- Guild library
- Festivals, events and seminars
- Charitable festival
- Video night II
- Guild Portfolio
- Officer updates

Much was accomplished at this meeting. Thanks to Kathy McCurdy for stepping in and leading the meeting in Leslie's absence. Thanks to all who attended for your participation and your generosity.